

Tulsa District



Tulsa District CADD Standards (TDCS)

Information included;

National/AEC/Tulsa District CADD Standards, File Naming and Composition, Georeferenced Design Files, Amendment/Modification/As-Built Guidance, Deliverables and Data Exchange, Resource Libraries, Example Military/Civil Title Blocks and AEC Non-Compliancy Documentation

(For use with AEC CAD Standard R4.0)

(CESWT - TDCS)

December 2009

Tulsa District CADD Standards (TDcs)

Electronic Data Management

Table of Contents

Unit: 1. General Information

2. Distribution Policy

3. National CAD Standard, A/E/C CADD Standard & Tulsa District CADD Standard

- 4. CAD File Naming
- 5. Drawing Composition
- 6. Amendments, Modifications and As-Built CAD Files

7. Georeferenced Design Files (Plan Views)

8. Deliverables and Data Exchange Formats

Appendix A – Tulsa District Standard CADD Documents, Design & Support Files, Sample Title Blocks & Non-Compliancy Documentation

Unit: 1 - General Information

Tulsa District currently produces a wide variety of drawings for both military and civil works projects. CADD software used in the creation of the digital design files is ©Bentley Systems, Inc. MicroStation® and ©AutoDesk's AutoCad®. The TDcs provides guidance and clarity for CAD file development. The TDcs also address customer requirements and provide further uniformity in design file compositions, naming and delivery. The AECcs initiative is part of an Enterprise Geospatial Data and Systems (eGD&S) effort underway within the DOD/Federal network, designed to provide uniform data collection, creation and transfer. **This is not a design instruction manual. For design standards, refer to the SWD-AEIM and other appropriate design guides.**

Unit: 2 – Distribution Policy

The distribution of this document is unlimited. It may be copied and distributed as needed to provide users with the guidelines necessary for production of CADD designs for the Tulsa District Corps of Engineers (TDCOE). For additional copies, contact the Tulsa District Office, Design Branch, Military Design Section at (918) 669-7030 or download from Tulsa District web site at: <u>http://www.swt.usace.army.mil/DistrictCaddStandards</u>.

Unit: 3 – National CAD Standard r4.0 (Ncs), A/E/C CADD Standard r4.0 (AECcs) & Tulsa District CADD Standard December 2009 (TDcs)

The Ncs, AECcs and the TDcs each build on the previous. The AECcs adds DOD/Federal specific requirements to the Ncs guidelines. The AECcs is a *superset* of the Ncs and includes additional items such as expanded; File Names, Layer/Level Names, Graphic Symbologies and Standardized <u>Editable</u> Details, Border Sheets, Font Specifications, all of which are required for consistent DOD/Federal Military and Civil Works designs.

Where conflicts exist between Ncs and AECcs, the AECcs will take precedence. Likewise, where conflicts exist between the AECcs and TDcs, the TDcs will take precedence. The TDcs have provided CAD file composition guidance since 1987 and will continue to be a part of Contract and In-House design CAD guidelines.

Unit: 4 - CAD File Naming

1. File naming is an important part of the overall manageability of digital design files due to design file referencing and transport to different systems. Filenames must be unique to ensure they are not overwritten or misplaced within other projects.

The procedure described below provides a file naming convention that guard against duplicate design file names. All project design files shall be stored under their own project folder to simplify project archival procedures and reduce folder structure complications2. The AECcs allows 20 characters for Project Code definition.

-The first six (6) characters of all project design file names (Model and Sheet File) shall incorporate <u>Tulsa District's Project Code</u> and be terminated by a single Underscore (_) symbol. -The first two (2) characters shall be the beginning letter(s) of the installation name or project location (i.e. **TI**-Tinker AFB, MC-McAlester, GC-Garvin County).

-The third and fourth characters shall be the last two numbers in the fiscal year of the project contract award (i.e. **07**-FY07).

-The fifth and sixth characters shall be two (2) beginning letters from <u>any</u> word(s) in the <u>official</u> <u>project title</u> (i.e. **CL**-Consolidated Logistics Support Facility, SB-Stream Bank Protection, SR-Starship Barracks Rehab).

-If desired the remaining 14 Project Code characters may be used to further identify different features within a project (i.e. areas, buildings, etc.). This addition within the 20 character Project Code shall *follow* the six (6) character Tulsa District Project Code and a Hyphen (-), and be terminated by a single Underscore (_) symbol, immediately prior to the Discipline Designator.

-Remaining <u>Model File</u> naming shall be as shown in the AECcs, beginning on page 12 -Remaining <u>Sheet File</u> naming shall be as shown in the AECcs, beginning on page 17

. Note: Only ONE Model File Type per "Model File" and only ONE printed drawing per "Sheet File" as outlined in the AECcs.

The three (3) character file extension shall reflect CADD file format (*.dgn for MicroStation and *.dwg for AutoCad files). The "XXX" used in examples are user definable and optional.

Examples: MicroStation, Architectural, Floor Plan, Model File **TI06CL_A-FPXXXX.DGN** MicroStation, Architectural, Floor Plan, Model File **TI06CL-bldg2_A-FPXXXX.DGN (w/additional project definition)** **MicroStation, Architectural, Floor Plan, Sheet File **TI06CL_A-101XXX.DGN (No add'l. project definition or Level 2 Designator)** **MicroStation, Architectural, Floor Plan, Sheet File **TI06CL_AD101XXX.DGN (w/Level 2 Designator)** MicroStation, Architectural, Floor Plan, Sheet File **TI06CL_bldg2_A-101XXX.DGN (w/additional project definition)**

****** On all except the most complex projects, provide Sheet File names using Discipline Designator and a dash (-) instead of Level 2 Designators. (C-101, A-101, M-101, etc.)

In Sheet Files containing title blocks, the Sheet Reference Number shall be as shown in AECcs, page 23. In the example above the resulting Sheet Reference Number would be A-101. Note: Sheet Reference Numbers are also used in detail/section bubble symbols.

Unit: 5 – Drawing Composition

1. The AECcs provide two (2) formats for Layer Naming, the American Institute of Architects (AIA) and the International Organization for Standardization (ISO). Tulsa District requires that all CAD files are to follow the "AIA" Layer Naming convention.

2. The AEC CADD Standards provide two (2) options for Model Space/Paper Space use. To provide electronic deliverables to final customers in a format that matches the CAD software in use at the installation/facility, Tulsa District requires Drawing Composition as follows; The contractor shall use Option 1-Design Model and Sheet Model, as shown in Figure 2-2, pg. 10 AEC, for designs performed for an AutoCad end user. Option 2-Design Model Only, as shown in Figure 2-3, pg. 11 AEC, shall be used for all designs performed for a MicroStation end user.

3. Tulsa District provides a modified version of the AEC CADD Standard Border Sheet for use on Tulsa District projects. Additional fields such as Invitation, Contract Number and Plot Date have been added to satisfy contractual requirements. Refer to Appendix "A", Tulsa District Standard Engineering Files for links to this and other sample files, listed by discipline.

Unit: 6 - Amendments, Modifications and As-Built CAD Files

1. During the evolution of all projects, amendments play an important role, in finalizing the project design. Amendments occur after Bid Documents (100% submittal) have been plotted and before construction contract award. Note: All Amendments shall be posted in the <u>most</u> <u>current</u> project CAD files. Amendments shall be posted sequentially to design files as they are issued. This insures later Amendments consider previous Amendments made to the same design files.

2. Final <u>Amended</u> drawings shall be plotted for the construction contractor after contract award. Contract **Modifications** occurring during project construction shall be posted in the Contract design files. **Note: All Modifications shall be posted in the** <u>most current</u> project **CAD files. Modifications shall be posted sequentially to design files as they are issued. This insures later Modifications consider previous Modifications made to the same design files.**

3. <u>As-Built</u> information collected during construction activities that reflect final conditions on-site shall be posted to the CAD files by the construction contractor. For Design-Build contracts the designer and construction agent are one in the same. These As-Built CAD files shall be forwarded to Tulsa District as required by contract.

Unit: 7 - Georeferenced Design Files (Plan Views)

1. The data format(s) should be clearly stipulated and agreed upon with contractors and cooperators prior to data collection and processing start. It is the preference of SWT to have all work georeferenced to conform to existing mapping, which can be identified at commencement of work. This applies to plan view data as it relates to global positioning.

Unit 8 - Deliverables and Data Exchange Formats

- 1. Upon completion of all design work within CAD files, contractor shall;
 - a. Purge all Unused Layers/Levels, Reference File Links, Text Styles and Dimension Styles from each CAD file.
 - b. Delete all unnecessary graphics within each CAD file.
 - c. Compress all CAD files to provide the smallest electronic file size.
 - d. Save the CAD file with intended plotted area, fit into the opening View.
 - e. Remove ALL Unnecessary Files from delivery media.
 - f. Provide Electronic Documentation for all Non-AEC CAD Std. Compliant File Name and Layer Names. Refer to Appendix A.

2. All files and media shall be in a ©Microsoft Windows compatible format. All media shall be clearly labeled with project name, contract number and contents description. Do not include any "AutoRun" or startup files on CD's or DVD's. **Note: All data shall be written to digital media in an <u>uncompressed, native format</u>, except as noted otherwise.**

Format Combinations for Digital Data (listed in order of preference)

- 1. Recordable Compact Disc CD-R 650MB or 700MB w/Printed Label
- 2. ReWritable Compact Disc CD-RW 650MB or 700MB w/Printed Label
- 3. Recordable Digital Versatile Disc DVD+/-R Disc 4.7GB w/Printed Label
- 4. ReWritable Digital Versatile Disc DVD+/-RW Disc 4.7GB w/Printed Label
- 5. 3.5" High-Density Diskette 1.44MB w/Printed Label (WinZip compression may be used)

3. A file transfer protocol (FTP) site has been created for data transfers to/from Tulsa District. Connect directly to <u>FTP://ftp.usace.army.mil/</u> and then change to the appropriate folder.

- A. Upload Use the following address to post files to Tulsa District. Users will only be able to write to this folder. Users will not be able to Copy from, open, rename or delete files or folders in this folder structure. Notify USACE POC of transfer. TIP: Place files in a Named Folder on your computer, then copy this folder to: <u>FTP://ftp.usace.army.mil/internet</u>
- B. Download Use the following address to download files from Tulsa District. Users will only be able to read files. Coordinate transfer with USACE POC. The FTP site is: <u>FTP://ftp.usace.army.mil/pub/swt</u>

4. Due to variances of digital data read/write capabilities at A/E firms, contractors and end users, <u>TDCOE reserves the right to require delivery of digital data, utilizing any combination</u> <u>of media and software listed in the above sections.</u> These requirements will be determined on a case by case basis, wherein media will be chosen based on the capabilities of the A/E firm, contractor and/or end user involved in the digital data transfer. Electronic transfer of digital data may be requested by TDCOE for small amounts of data and/or to facilitate scheduling requirements. The A/E shall be responsible for obtaining assistance from third party contractors, if necessary, to provide digital data in the required format as directed by TDCOE.

Improvements & Suggestions-

Recommendations, suggestions, clarifications and additions to this document should be sent to:

Attn.: Blake English, Military Design Section CADD Systems and ProjectWise Administrator Tulsa District, Army Corps of Engineers 1645 S. 101st E. Avenue, Tulsa, Oklahoma 74128 Or mailto:Blake.English@usace.army.mil

Appendix A Tulsa District CADD Resource Library and Sample Title Blocks

Find CADD related documents under the following directories available by connecting to – <u>http://www.swt.usace.army.mil/DistrictCaddStandards/</u>

Tulsa District CADD Standard Files

TD CADD STANDARDS/ CADD STD DOCS/ CAD Trouble Report.doc Project Description File.txt TD CADD Standards.doc Useful Web Addresses.doc DESIGN FILES/ Architectural/ - Mstn V8 & Acad 2004 files Electrical/ - Mstn V8 & Acad 2004 files General/ - Mstn V8 & Acad 2004 files Mechanical/ - Mstn V8 & Acad 2004 files Structural/ - Mstn V8 & Acad 2004 files Structural/ - Mstn V8 & Acad 2004 files Structural/ - Mstn V8 & Acad 2004 files

Cell Libraries/ Resource Files/

A/E/C CADD Standard Release 3.0 and 4.0-

https://cadbim.usace.army.mil/default.aspx?p=s&t=13&i=4

A/E/C CADD Details Library Release 3.0 and 4.0-

https://cadbim.usace.army.mil/default.aspx?p=s&t=13&i=4

A/E/C CADD Standard Symbols, Line Styles and Patterns-

https://cadbim.usace.army.mil/default.aspx?p=s&t=13&i=4

A/E/C CADD Standard 3.0 Beta for AutoCad-

https://cadbim.usace.army.mil/default.aspx?p=s&t=13&i=4

Tulsa District Homepage - http://www.swt.usace.army.mil/

©Bentley Systems, Inc. Homepage - <u>http://www.bentley.com/</u>

©AutoDesk, Inc. Homepage - http://www.autodesk.com/

©MaxView Corporation Homepage - <u>http://www.maxview.com/</u>

Sample Tulsa District Military Corner Style Title Block



Sample Tulsa District Civil Corner Style Title Block



Sample AEC CAD Standard Non-Compliancy Documentation

NON AEC COMPLIANT DOCUMENTATION		
Date:	Nov-08	
Project:	SAFB - 08 Pipeline Dormitory	
Project No.:	ABCD-1234	
	7,868 1264	
NON-COMPLIANT FILE NAMES		
File Name	Layer	Documentation
		file contains existing topography in a free-standing file which is only
SH08PD_V-GP01.dwg		referenced into a small number of files.
NON-COMPLIANT LAYER NAMES		
NON-COMPLIANT LATER NAMES		
File Name	Layer	Documentation
General Xref files		Object and Standbarrien and batables (house law and the babies)
SH08PD_G-KP.dwg	G-ANNO-PATT-AWING	Sheet-specific patterning and hatching (keyplan area patterning)
SH08PD_G-KP.dwg	G-ANNO-PATT-BWING	Sheet-specific patterning and hatching (keyplan area patterning)
SH08PD_G-KP.dwg	G-ANNO-PATT-DWING	Sheet-specific patterning and hatching (keyplan area patterning)
Civil Xref files		
SH08PD V-SP01.dwg	V-SITE-FENC-DEMO	Existing fence to be demolished
SH08PD V-SP01.dwg	V-SITE-IDEN-DEMO	Existing site annotation of item to be demolished
SH08PD V-SP01.dwg	V-SITE-OTLN-DEMO	
SHU8PD_V-SPUT.dwg	V-SITE-OTEN-DEMO	Existing site features to be demolished
Architectural Xref files		
SH08PD A-FPF101.dwg	S-COLS-PRIM	Primary columns
SH08PD A-FPF201.dwg	A-FLOR-STRS-4TH	Stair risers/treads, escalators, ladders (floor specific)
SH08PD_A-FPF201.dwg	A-FLOR-STRS-5	Stair risers/treads, escalators, ladders (floor specific)
Structural Xref files		
SH08PD_S-FPF100.dwg	S-BEAM-SCND	Secondary beams, girders
SH08PD_S-FPF100.dwg	S-BEAM-SCND1	Secondary beams, girders
SH08PD_S-FPF100.dwg	S-BEAM-SCND2	Secondary beams, girders
Mechanical Xref Files		
SH08PD_M-HPF101.dwg	E-POWR-XFMR	Electrical Transformer
SH08PD_M-HPF101.dwg	M-CWTR-RETN	Piping (includes fittings, valves) - return
SH08PD_M-HPF201.dwg	M-CWTR-RETN	Piping (includes fittings, valves) - return
ectrical Sheets		
80007E-101.dwg	F-ALRM-DTCT	Smoke/heat/other detectors - model space
80007E-104.dwg	F-ALRM-DTCT	Smoke/heat/other detectors - model space
180007E-101.dwg	F-ALRM-INDC	Indicating appliances - model space
Electrical Xref Files		
SH08PD_E-PL.dwg	C-PKNG-CURB	Curbs and gutters - Electrical Site
SH08PD_E-PL.dwg	C-PKNG-STRP	Parking space striping
SH08PD_E-PL.dwg	C-SITE-FENCE	Fences and handrails
Numbing Chasts		
Plumbing Sheets		Cranhice gridlings per tout items (lite yes weight)
180007P-504.dwg	P-DETL-GRPH-LITE	Graphics, gridlines, non-text items (lite pen weight)
180007P-504.dwg	P-DETL-GRPH-SCRN	Graphics, gridlines, non-text items (screen pen weight)
Plumbing Xref files		
6H08PD_P-PPF101.dwg	P-DOMW-EQPM-HTR	Hot and cold water equipment
SH08PD_P-PPF101.dwg	P-DOMW-EQPM-PUMP	Hot and cold water equipment
SH08PD_P-PPF101.dwg	P-DOMW-EQPM-CLER	Hot and cold water equipment

Sample Non-AEC Compliant List.xls